The Board of Education of the Hitchcock County Schools met August 10, 2020 at the Hitchcock County Jr/Sr High School at 7:00 PM. Present were board members Scott, O’Byrne, Marks, Hagan, and Rippen. Absent – Kolbet. Also present were Superintendent Sattler, Assistant Secondary Principal/School Counselor McCarter, D. Bohochik, and Peggy Fyn.

Moved by Marks; seconded by O’Byrne to excuse Kolbet. Aye votes Scott, O’Byrne, Rippen Hagan, and Marks; nay votes none.

Moved by Rippen; seconded by Hagan to approve the August 2020 regular meeting agenda as presented. Aye votes O’Byrne, Rippen, Hagan, Marks, and Scott; nay votes none.

President Scott welcomed visitors. There were no comments.

Moved by Marks; seconded by O’Byrne to approve the consent agenda as presented. Aye votes Rippen, Hagan, Marks, Scott, and O’Byrne; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the July 2020 regular board meeting. (2) The Activity Fund. (3) The bill roster with general fund bills totaling $359,553.70 and lunch fund bills totaling $11,168.70. (4) Other funds.

Superintendent Sattler reviewed Board Policy 3057 – Title IX Policy with the board. Moved by O’Byrne; seconded by Rippen to adopt Board Policy 3057 – Title IX as presented, and to designate Ms. McCarter as the Title IX Coordinator and Investigator. Aye votes Hagan, Marks, Scott, O’Byrne, and Rippen; nay votes none.

Moved by Scott; seconded by Hagan to revise Board Policy 2006 – Complaint Procedure; and to remove Board Policy 4014 – Employment –Related Sexual Harassment, and Board Policy 5025 – Sex Discrimination and Sexual Harassment of Students. Aye votes Marks, Scott, O’Byrne, Rippen, and Hagan; nay votes none.

Superintendent Sattler presented the board with a list of miscellaneous surplus items from the kitchen, and reviewed board policy 3019 – Sale or Disposal of School Property. Moved by Marks; seconded by O’Byrne to authorize Superintendent Sattler to dispose of or sell the items.

1. Old kitchen items: pots, pans, utensils, salt shakers, etc.

Aye votes Marks, Scott, O’Byrne, Rippen, and Hagan; nay votes none.

Moved by Rippen; seconded by O’Byrne to approve Superintendent Sattler as the Hitchcock County School Board’s representative for handling all local, state, and federal funds for the 2020-2021 school year. Aye votes Scott, O’Byrne, Rippen, Hagan, and Marks; nay votes none.

Moved by Hagan; seconded by Marks to approve Dave Wimer to complete school bus quarterly inspections. Aye votes O’Byrne, Rippen, Hagan, Marks, and Scott; nay votes none.

Superintendent Sattler presented the board with a list of local substitute teachers. Moved by Marks; seconded by O’Byrne to approve the 2020-2021 substitute teacher list as presented. Aye votes Rippen, Hagan, Marks, Scott, and O’Byrne; nay votes none.

Committee report as follows: The budget committee met with Superintendent Sattler prior to the board meeting for a preview of the budget. President Scott summarized the meeting for the other board members. There will be less revenue and a 2% decline in valuation. There will be a Budget Hearing and Tax Request before the September 2020 board meeting.

Principal Tines was unable to attend the board meeting due to an open house and sent Mr. Sattler his report: (1) COVID committee meeting on July 20th. (2) The health department had a vaccination clinic at the elementary on July 21st. (3) Google classroom training was July 22nd. (4) The water fill station donated by the Booster Club was installed. (5) PBiS Committee meeting was held July 30th. (6) An all elementary staff COVID Return to School meeting was held July 30th. (7) Schedule ACT testing for last year’s juniors. (8) Open house schedules. (9) Sanitizing stations are set up. (10) Hands free thermometer is set up. (11) Lee Miller will disinfect the school building after hours. (12) Teachers are busy preparing for the start of school. (13) Fall sports and cheerleaders have been using the elementary gym for practices.

Superintendent Sattler’s report as follows: (1) Class orientations have been held at the Jr/Sr High School for students and their parents. (2) A review of back to school protocols.

President Scott adjourned the meeting at 8:03 PM. The next board meeting will be held September 14, 2020 at 7:00 PM. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Craig Scott – President Casha O’Byrne – Secretary

General Fund bills

20/20 Technologies – contracted services 3,164.00

American Family Ins Co – payroll deductions 2,136.35

Amsterdam Printing – calendars 283.95

Blick Art Materials – art supplies 1,553.51

Blue Cross Blue Shield – health insurance 47,751.17

Bosselman Energy – bldg fuel/grounds supply 1,300.20

Brodart Co – library supply 42.69

Carson Dellosa Publishing – classroom supply 14.94

Colonial Life – payroll deduction 45.00

Community First Bank – FICA/taxes 37,325.39

CDI Computer Dealers – Google management 1,500.00

D&L Pest Control – pest control 120.00

Dans R Us – trash 165.25

Dell Marketing – laptops 8,000.00

Diamond Vogel – paint 180.24

Discount School Supply – classroom supply/equip 129.43

Eakes Office Solutions – copiers/supplies/custodial 2,048.54

ESU #15 – contracted services 13,906.84

ESU #16 – distance learning services 23,000.00

Farmers Coop – bldg fuel/grounds supply/fuel 1,641.48

Follett School Solutions – library licenses 1,525.34

Peggy Fyn – reimbursement 104.78

Great Plains Communications – phone bill 760.44

Green Turf Lawn Care – Step 3 562.50

Harris School Solutions – tech maintenance renewal 4,843.46

HCHS Petty Cash – reimbursements 917.30

HCS Flex Plan – contributions 1,325.00

Hometown Leasing – copiers 384.70

Hot Lunch fund – fund transfer 20,000.00

Houghton Mifflin – Go Math 5,020.73

Ideal Laundry – custodial supply 41.85

Innovative Office Solutions – office supply 113.48

Jones School Supply – medals 52.88

Lakeshore Learning Materials – classroom supply 235.65

Legal Shield – payroll deductions 78.70

Thomas Lewis – reimbursement 63.45

Medical Transport Solutions – payroll deductions 95.00

MCI – long distance 51.03

Mead Lumber – building supply 26.17

Wayne Merrill – license reimbursement 60.90

Matrix Trust Company – annuities 4,396.50

National Art & School Supplies – classroom supply 1,161.16

NCSA – membership dues 335.00

HCS Retirement Acct – retirement 32,688.76

Nebraska Safety Center – Level 2 training 250.00

NE Department of Revenue – state taxes 5,580.30

Nick’s Distributing – building supplies 279.76

NRCSA – board dues 850.00

New York Life Ins Co – payroll deduction 53.33

On the Spot Services – plumbing services 262.16

Optum – FSA fees 150.00

ORC Direct – classroom/library supplies 348.65

Palos Sports – PE equipment 95.88

Parco Scientific – classroom supply 122.25

Principal Life Ins Co – disability 879.93

Pyramid School Products – classroom supplies 1,590.50

Quill Corporation – classroom supplies 377.36

Really Good Stuff – classroom supplies 215.85

Rippen Oil – bas parts/labor 403.24

Savvas Learning Co – workbooks 1,174.17

Scholastic – subscriptions 1,474.89

Scholastic Inc – library books 210.99

School Mate – guidance supplies 1,558.60

Scoop Media – printing 280.51

SmileMakers – classroom supply 23.19

Southwest Public Power District – electric 2,788.17

Special Building Fund – payroll deduction 220.00

Stamp Fulfillment Center – stamped envelopes 985.30

Staples – classroom/bldg supplies 216.77

Teacher Created Resources – classroom supply 9.99

Teacher Direct – classroom supplies 216.77

Tennant Sales & Service – building supply 100.45

Therapro, Inc – classroom supply 21.45

TouchMath Acquisitions – classroom supply 97.00

TrailsWest – fuel 88.19

Trox – Chromebook cases/Chromebooks 2,942.00

UniFirst Corp – custodial supply 104.04

U-Save Pharmacy – nurse supply 15.75

US Bank – credit card 935.43

Village of Culbertson – water/sewage 751.37

Village of Trenton – water/sewage/trash/electric 4,262.06

Vision Service Plan – payroll deductions 339.02

Learning City – web based software subscription 310.50

Woodwind & Brasswind – music supply 392.73

Payroll – net (gross - $167,165.70) 109,401.18

Lunch Fund bills

CashWa Distributing – food/supply 3,266.71

Community First Bank – FICA/taxes 890.89

Culligan Water Conditioning – salt 29.60

Dean Dairy – milk 612.00

Ideal Laundry – kitchen supply 132.50

HCS Retirement Acct – retirement 988.90

NE Department of Revenue – state taxes 64.09

US Foods – food/kitchen equipment 1,199.75

Payroll – net (gross - $5,045.27) 3,984.26