The Board of Education of the Hitchcock County Schools met May 9, 2022 at 7:00 PM. Present were board members Hagan, Kolbet, Marks, Scott, Rippen, and O’Byrne. Also present were Superintendent Sattler, Assistant Principal/School Counselor McCarter, Principal Tines, Chris Rippen, and Peggy Fyn.

Moved by Kolbet; seconded by Hagan to approve the May 2022 regular meeting agenda as presented. Aye votes Rippen, Hagan, Kolbet, Marks, Scott, and O’Byrne; nay votes none.

President Scott welcomed visitors. There were no comments.

Moved by Rippen; seconded by Hagan to approve the consent agenda as presented. Aye votes Hagan, Kolbet, Marks, Scott, O’Byrne, and Rippen; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the April 2022 board meeting. (2) The Activity Fund. (3) The bill roster with general fund bills totaling $361,972.95 and lunch fund bills totaling $18,782.91. (4) Other funds.

The USDA will not be providing free meals for all students for the 2022-2023 school year. Families will have to apply for free or reduced meals, or must pay full price. Because of rising costs of salaries, food, supplies, and shipping costs, meal prices were discussed. Moved by Rippen; seconded by O’Byrne to set 2022-2023 milk and meal prices at the following: extra milk – 45 cents; PreK-12th grade breakfast - $1.80; PreK-6th lunch - $3.20; 7th-12th lunch - $3.70; adult breakfast - $3.05; adult lunch - $4.15. Aye votes Kolbet, Marks, Scott, O’Byrne, Rippen, and Hagan; nay votes none.

Superintendent Sattler presented the board members with additions and changes to the Student-Parent handbook. Addition of “Complaints Concerning Instructional Materials/Media Materials and Library Books”; “School to Work Program”; rewording of “attendance and absences” and definition of “Electronic Devices”; and deletion of “Recognition of Potential Amendments or Supplements”. Moved by Hagan; seconded by Marks to approve changes to the Student-Parent handbook and approve the Certificated and Classified handbooks for the 2022-2023 school year as presented. Aye votes Marks, Scott, O’Byrne, Rippen, Hagan, and Kolbet; nay votes none.

Moved by Rippen; seconded by Scott to approve McCook Floor Covering to carpet east hallway classrooms at the high school for $13,795.00 to be paid out of the Special Building Fund. Aye votes Scott; O’Byrne, Rippen, Hagan, Kolbet, and Marks; nay votes none.

There were no committee reports.

Principal Tines’ report as follows: (1) All NSCAS state testing is finished. (2) Hitchcock County Elementary won a Project FIT grant which was filled out by Mr. Porter. This grant will provide $18,000 in outdoor equipment. (3) April 22nd - “Because of You” went to Ayden Noffsinger. (4) April 26th – ECERS meeting. A huge thank you to Mrs. Caddick for all her hard work at the preschool that led to a score of 5. (5) April 27th – Spring Concert. (6) May 4th – the HELP club provided a catered lunch for the teachers and staff at the elementary for Teacher Appreciation Week. (7) May 6th – Mini courses and water fight for 3rd through 6th grades. (8) May 9th – kindergarten graduation. (9) May 10th K through 2nd grade mini courses. (10) May 10th - Honors night. (11) May 11th – DARE graduation. (12) May 13th – elementary tack meet. (13) May 14th – high school graduation. (14) May 16th – HELP club is hosting a 6th grade breakfast. (15) May 18th – students last day.

Assistant Principal/School Counselor McCarter’s report as follows: (1) April 22nd – District Music Contest. (2) April 23rd – Prom. (3) April 23rd – FFA Banquet. (4) April 26th – JH testing was finished. (5) April 27th – Lions Club Scholarship Interviews. (6) April 27th – Spring Music Concert. (7) May 3rd – 6th grade graduation. (8) May 5th – sports physicals for 7th through 11th grades. (9) May 5th – Athletic Banquet. (10) 8th grade promotion. (11) May 10th – Honors Night. (12) May 14th – graduation. (13) May 17th – PBIS Celebration & community service project at Swanson Lake. (14) May 18th – last day of school for students. (15) May 22-27 – Drivers Education classes. (16) Thirteen of next year’s seniors have signed up for college classes (Trig, Algebra, and English) for Semester 1. (17) School to work program – 1st semester will be career class and 2nd semester students will be dismissed to work at the end of sixth period.

Superintendent Sattler’s report as follows: (1) A review of the CSA Final Legislative Report. (2) The Budget Committee at 6:30 PM before the July 11th board meeting.

President Scott adjourned the meeting at 7:53 PM. The next board meeting will be held June 13, 2022 at 7:00 PM. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Craig Scott – President Casha O’Byrne – Secretary

General Fund bills

20/20 Technologies – contracted services 3,322.20

Ace Hardware – shop supplies 12.99

Aflac – payroll deductions 548.54

American Family Insurance Co – payroll deductions 1,903.31

Amsterdam Printing – office supplies 324.32

Arctic Glacier USA – ice 140.00

Blue Cross Blue Shield of NE – health insurance 49,238.68

Bosselman Energy – bus/building fuels 12,244.78

Cash Wa – custodial supply 277.05

CDW Government – office supply 109.60

Community First Bank – FICA/taxes 44,789.65

Community Hospital – CDL physical 166.75

D&L Pest Control – pest control 120.00

Diamond Vogel – grounds supply 670.44

Eakes Office Solutions – custodial supplies 1,021.00

Employee Benefit Fund – payroll deduction 344.69

ESU #16 – contracted services 192.13

Farmers Coop – fuel/labor 1,273.95

Fastenal – building supply 480.86

Flinn Scientific – classroom supplies 524.11

Follett Content Solutions – library books 115.23

Great Plains Communications – phone bill/internet 764.41

HCHS Petty Cash – reimbursements 1,035.69

HCS Flex Account – contributions 1,123.34

Hometown Leasing – copiers 391.38

Hot Lunch Fund – payroll deductions 1,252.50

HTMC – radio messages 100.00

Jensen Publishing – periodical 36.00

Ideal Laundry – custodial supply 529.49

Johnson Controls – Metasys connection 1,288.30

Jostens – office supply 32.04

Legal Shield – payroll deduction 65.78

Mark’s Plumbing – building furnishing 182.60

Medical Transport Solutions – payroll deductions 139.80

McCook Community College – E-books 125.00

MCI – long distance 47.58

Matrix Trust Co – annuities 5,127.00

National Art & School Supplies – classroom/office supply 860.33

NE State Fire Marshal Agency – boiler certificates 108.00

NCSA – dues 795.00

NE Notary Association – notary renewal 100.00

HCS Retirement Account – retirement 39,542.28

NE Department of Revenue – state taxes 6,357.60

New York Life Ins Co – payroll deduction 53.33

Optum – FSA fees 150.00

Principal Life Ins Co – disability 902.28

Quill Corp – office supplies 1,080.21

Credit Management Services – payroll deduction 350.10

Rippen Oil – fuel/parts/labor 1,431.12

School Health Corp – nurse supply 153.08

School Specialty – office/classroom supplies 519.59

Southwest Public Power District – electric 1,514.83

Special Building Fund – payroll deductions 688.45

Stamp Fulfillment – stamped envelopes 1,383.60

Staples – office/classroom supplies 1,267.88

HCS SAF – reimbursement 75.11

Student Assurance Services – insurance premium 537.00

Teacher Synergy – web based software 200.00

Natalie Thiessen – professional day reimbursement 119.00

Trafera – laptops 23,940.00

Trails West – bus fuel 2,867.61

UniFirst Corp – custodial supply 101.30

Unitech – custodial supply 195.00

U.S. Bank – credit card charges 1,735.62

U.S. Foods – custodial supply 274.50

Verified First – background check 14.50

Village of Culbertson – water/sewage 197.40

Village of Trenton – utilities 2,381.67

Vision Service Plan – payroll deductions 417.68

Payroll – net (gross - $212,640.50) 141,093.22

Lunch Fund bills

Aflac – payroll deduction 50.61

Cash Wa Distributing – food/supply 8,648.92

Community First Bank – FICA/taxes 1,376.46

Culligan Water Conditioning – salt 58.95

Dundy County Hospital – payroll deduction 201.00

Food Distribution Program – commodities 36.45

Gary’s Super Foods – food 71.71

Hot Lunch fund – payroll deduction 5.85

Ideal Laundry – kitchen supply 184.84

HCS Retirement Account – retirement 1,457.22

NE Department of Revenue – state taxes 134.23

U.S. Foods – food/supply 1,073.65

Payroll – net (gross - $7,412.93) 5,483.02