The Board of Education of the Hitchcock County Schools met August 14, 2023 at 7:00 PM at the Hitchcock County Jr/Sr High School. Present were board members Kolbet, Webb, Marks, Scott, and Hagan; absent O’Byrne. Also present were Superintendent Sattler, Principal Tines, Assistant Principal/School Counselor McCarter, Assistant Principal Erickson, D. Bohochik, J. Rahrs, and Peggy Fyn.

President Scott called the meeting to order at 7:00 PM. Notice of the board’s adherence to the Nebraska Open Meeting Law posted on the north wall of the meeting room was given. The meeting was properly advertised in the Hitchcock County News on August 10, 2023.

Moved by Hagan; seconded by Kolbet to excuse O’Byrne. Aye votes Scott, Webb, Hagan, Kolbet, and Marks; nay votes none.

Moved by Kolbet; seconded by Marks to approve the August 2023 regular meeting agenda as presented. Aye votes Webb, Hagan, Kolbet, Marks, and Scott; nay votes none.

President Scott welcomed visitors. There were no comments.

Moved by Webb; seconded by Hagan to approve the consent agenda as presented. Aye votes Webb, Hagan, Kolbet, Marks, and Scott; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the July 2023 regular board meeting. (2) The Activity Fund. (3) The bill roster with general fund bills totaling $352,055.93 and lunch fund bills totaling $2,108.20. (4) Other funds.

Mr. Rahrs, Mrs. Bohochik, and Mrs. Erickson updated the board with their work on the continuous school improvement/accreditation. Mr. Rahrs presented the board with the goals of school improvement and what the committee is doing to meet these goals. These goals include: the PBiS program and the monthly meetings to discuss needs and goals met; reading comprehension and the assessments used to monitor it.

After review it was moved by Webb; seconded by Kolbet to adopt the new teacher evaluation instrument to be used beginning with the 2023-2024 school year. Aye votes Hagan, Kolbet, Marks, Scott, and Webb; nay votes none.

After review it was moved by Kolbet; seconded by Marks to adopt the new principal evaluation instrument to be used beginning with the 2023-2024 school year. Aye votes Kolbet, Marks, Scott, Webb, and Hagan; nay votes none.

Mr. Sattler presented the board with proposals from CS Construction to install vinyl siding and windows on the school’s rental houses. Insurance is paying $25,225.00 for the north and west sides of the houses to repair recent hail damage. Mr. Sattler would like to see the east and south sides of the houses sided also. Moved by Webb; seconded by Scott to accept the proposal from CS Construction to install vinyl siding and windows on the south and east sides of the rental houses and garage at 424 East D and 438 East D for the amount of $17,150.00 to be paid out of the special building fund. Aye votes Marks, Scott, Webb, Hagan, and Kolbet; nay votes none.

The Nebraska Department of Education Nutrition Services set adult meal prices at a minimum of $4.60 for the 2023-2024 school year. Moved by Kolbet; seconded by Hagan to increase adult meal prices to $4.60 for the 2023-2024 school year. Aye votes Scott, Webb, Hagan, Kolbet, and Marks; nay votes none.

Moved by Scott; seconded by Webb to approve Superintendent Sattler as the Board’s representative for handling all local, state, and federal funds. Aye votes Scott, Webb, Hagan, Kolbet, and Marks; nay votes none.

Moved by Webb; seconded by Marks to approve Dave Wimer to complete school bus quarterly inspections. Aye votes Webb, Hagan, Kolbet, Marks, and Scott; nay votes none.

Mr. Sattler presented the board with a current substitute teacher list. Moved by Hagan; seconded by Kolbet to approve the substitute teacher list for the 2023-2024 school year. Aye votes Hagan, Kolbet, Marks, Scott, and Webb; nay votes none.

There were no committee reports, however Scott reminded budget committee members that they are to meet prior to the budget hearing at the September 2023 board meeting.

Principal Tines’ report as follows: (1) 7/25-27 – Administrators Days in Kearney. (2) 8/2 – RPAC coaches meeting at Southwest HS. (3) 8/10 – elementary open house. (4) 8/11 - Methodist Church teacher luncheon for the elementary. (5) 8/9-11 & 8/14 – teacher in-services and work days.

Assistant Principal/School Counselor McCarter – (1) 7/26-28 – Admin Days in Kearney. (2) 7/31-8/4 – Driver Education class with 16 students. (3) 8/3 – 7th grade orientation. (4) 8/9 was supposed to be 9th grade orientation but was cancelled due to weather. (5) 8/15 – first day of students back in school. Great job getting the building ready Tommy.

Superintendent Sattler’s report as follows: (1) there will be a budget hearing at 6:50 before the September 11, 2023 regular board meeting. (2) The light poles at the elementary football field have finally been taken down. The board requested that Mr. Sattler try to sell them. (3) There will be no repairs done to the Suburbans that were damaged in the recent hail storm. (4) He is still actively searching for a music teacher.

President Scott adjourned the meeting at 7:52 PM. The next board meeting will be held Monday, September 11, 2023 at 7:00 PM. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Craig Scott – President Bryan Hagan, Vice-President

General Fund bills

20/20 Technologies – contracted services 3,575.31

Acme Printing Co – letterhead 270.00

Ambience Counseling Center – contracted services 1,537.50

American Family Ins Co – payroll deductions 1,839.81

Best Teacher Supply – classroom supply 132.15

Blick Art Materials – art supplies 49.07

Blue Cross Blue Shield – health insurance 52,243.88

Bosselman Energy – fuel/grounds supply 2,443.95

Candlewood Suites Kearney – Admin Days lodging 779.70

Community First Bank HAS – payroll deduction 50.00

Community First Bank – FICA/taxes 38,766.14

Creative Shapes Etc – library supply 9.24

Culbertson Auto Body – Suburban repairs 643.22

Dans R Us – trash 186.40

Diamond Vogel – paint and supplies 88.09

Eakes Office Solutions – custodial supply/copier usage 4,828.39

ESU #15 – contracted services 8,166.88

ESU #16 – distance learning 23,000.00

Farmers Coop – fuel 123.04

Follett School Solutions – license renewal 1,979.48

Fun & Function – classroom supplies 44.94

Great Plains Communications – phone bills/internet 847.43

HCHS Petty Cash – reimbursements 976.78

HCS Flex Plan – contributions 1,080.85

Heads Up Sprinkler – repairs 1,990.16

Holiday Inn Kearney – Admin Days lodging 129.95

Hometown Leasing – copiers 391.38

Ideal Linen – custodial supply 267.14

Innovative Office Solutions – furniture 404.57

J Distributing – service call 150.00

Johnson Controls – repairs 6,267.05

Jones School Supply Co – HAL supply 343.39

KSB School Law – legal fees 350.00

Legal Shield – payroll deductions 44.85

Medical Transport Solutions – payroll deductions 123.00

MCI – long distance 51.47

Mead Lumber – building supplies 319.14

Matrix Trust Company – annuities 4,490.50

National Art & School Supplies – classroom supplies 536.57

NE Council of School Administrators – dues/conference 1,617.00

HCS Retirement Account – retirement 33,665.20

NE Safety Center – bus driver training 520.00

NE Department of Revenue – state taxes 5,678.92

NewzBrain Education – web based software 309.00

Northwest Fire Extinguishers – annual services 1,020.00

Novus Glass – windshields 1,009.67

New York Life Ins – payroll deduction 103.36

O’Brien Electric – services 947.40

Optum – FSA fees 150.00

ORC Direst – classroom supply 190.86

Prairie States Communications – bus radio 1,073.75

Principal Life Ins Co – disability 1,006.97

Promaxima Manufacturing – classroom supply 1,042.00

Quality Urgent Care – DOT physical 135.00

Quill Corp – office/custodial/classroom supplies 607.28

Revver, Inc – cloud storage license 1,000.00

Rippen Oil – fuel/parts/labor 2,204.37

rSchoolToday – calendar scheduler 100.00

Scholastic – subscriptions 1,821.93

School Mate – guidance supply 630.00

School Specialty – classroom supply 201.82

Scoop Media – printing 1,001.04

Seven D Lockshop – keys 66.88

Snell Services – repairs 1,126.00

Southwest Public Power District - electric 1,791.14

Special Building fund – payroll deductions 520.00

Lisa Spencer – reimbursement 100.00

Stamp Fulfillment Center – stamped envelopes 1,138.93

Striv AV – classroom supply 328.40

Stuppy, Inc – greenhouse repairs 1,138.93

Super Teacher Worksheets – classroom supply 24.95

Teacher Direct – classroom supplies 1,880.84

The Master Teacher – para training 190.00

Michael Tines – reimbursement 50.00

TKO Pest Control – pest control 125.00

Townsend Press Book Center – textbooks 1,517.27

Trails West – fuel 648.00

Transportation Accessories – bus parts 123.53

Unitech – building supply 815.00

University of Oregon – SWIS subscription 350.00

US Bank – credit card 1,936.64

Village of Culbertson – water/sewage 313.03

Village of Trenton – utilities 3,834.84

Vision Service Plan – payroll deductions 444.12

Wiley’s Top Notch Tree Service – tree removal 4,000.00

Dave Wimer – reimbursements 82.67

Woodwind & Brasswind – music equipment 819.99

Adam Wright – reimbursement 100.00

Payroll – net (gross - $171,717.59) 112,871.22

Lunch Fund bills

CashWa – food 1,534.74

Community First Bank – FICA/taxes 72.96

HCHS Petty Cash – reimbursement 33.94

HCS Retirement Account – retirement 52.42

Payroll – net (gross - $476.70) 414.14