

Greetings Students:

This is a friendly reminder that your Smith Diversity Scholarship application is due by midnight on January 28, 2024.

If you haven't submitted your application – there's still time! You can login here:

https://webportalapp.com/sp/lfs_2024. If you have submitted your application, I encourage you to ensure that your application status in the application portal says, "This has been submitted."

Here's a few tips to ensure that you've completed the process:

- 1) Remember that your household income documentation is NOT required with your initial application. With the delay of the FAFSA form, we'll ask for documentation later in the review process.
- 2) Remind your references to submit their letters of recommendation. In the "Letter of Reference" section of the application there is an option to remind your references. This will send them another link to complete your recommendation.

Letter of Reference Close

The reference must be professional and come from a teacher, school administrator, counselor, coach, employer, clergy, or other adult mentor in your life. Recommendations from family members, family friends (including neighbors), or personal friends will **NOT** be accepted.

If your reference does not receive the email, have them check the Junk/Spam folder in their email. Letters of recommendation need to be completed by January 28th, 11:59pm CT.

After sending your initial reference request, you may log back into this portal to send them reminders. After making your two requests, you may click the "Close" button on the upper right of this page. This step will be marked complete, but will remain editable.

Please click "+Add New Request".

Minimum required: 2 Maximum allowed: 3 Show: All + New Request

joe smith sent	Sent 01/22/2024 12:40pm EST	Remind View Delete
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- 3) When your references are complete the main Application Intake page will reflect that.

Complete the "Applications" step and the "Letter of Reference" step below. Begin by clicking the "Open" button.

When every step in this submission is complete, the "Submit" button to the right will become green and clickable.

The submission is not fully submitted until you click the green "Submit" button. Once you click "Submit" the submission will no longer be editable. If you have questions about the application, please contact Lutheran Family Services Scholarship Specialist, Liz Eggers at elizabeth.eggers@OneLFS.org.

Applications	Complete	Edit
Letter of Reference	Complete	Open

- 4) When both portions (Applications & Letter of Reference) of the application are complete – Don't forget to hit the green "Submit" button at the top.

Elizabeth Eggers Order by: Newest to Oldest ▾

Application Intake There are 6 days remaining to submit this. **Submit**

Thank you for your interest in the Smith Diversity Scholarship, provided by Coyner and Donna Smith, and administered by Lutheran Family Services.

The Mission of the Smith Diversity Scholarship is to provide a post-secondary education to Nebraska's graduating seniors from underrepresented backgrounds, facing financial barriers, who display academic aptitude, leadership, determination toward goals, and a spirit for making an impact.

In 2024, we will award four renewable scholarships of \$25,000 to four-year institutions; and two renewable scholarships of \$12,500 to two-year trade school institutions.

Please note:

- Application is open October 2, 2023 - January 28, 2024.
- You'll need to upload the following:
 - Essay
 - High School Transcript
 - *Proof of Household Income (your parent/guardian(s) most recent W-2, Tax Return or FAFSA Submission Summary).
This will be requested from student during the review process. Application can be submitted without this

- 5) Your application is not submitted until you see the following:

Elizabeth Eggers Order by: Newest to Oldest ▾

Application Intake This has been submitted.

Thank you for submitting.

Your submission is now under review and you will be contacted if any additional information is needed.

Applications View

The button will update to reflect how you can interact with this step.

Letter of Reference Open

If you have any questions, please let me know. We appreciate your time and wish you all the best of luck!