

The Hitchcock County School Board of Education held a hearing to amend the 2015-2016 budget on July 11, 2016 at the Hitchcock County Junior/Senior High School in Trenton. The hearing was opened at 6:58 PM by President Scott. Superintendent Sattler reviewed the budget document with the board. The budget amendment was due to the refinancing of the school bond. There was no public comment. The hearing was declared closed by President Scott at 7:00 PM.

Craig Scott, President

Michael Baker, Secretary

The Board of Education of the Hitchcock County Schools met July 11, 2016 at the Hitchcock County Junior/Senior High School in Trenton. Present were board members Scott, Marks, Rippen, Kolbet, Baker, and Matson (7:03). Also present were Superintendent Sattler, the Hitchcock County News, and Peggy Fyn.

President Scott called the meeting to order at 7:00 PM. Notice of the board's adherence to the Nebraska Open Meetings Law posted on the north wall of the meeting room was given.

Moved by Rippen; seconded by Baker to approve the July 2016, Regular Meeting Agenda as presented. Aye votes Baker, Kolbet, Marks, Scott, and Rippen; nay votes none.

There were no visitors.

Moved by Baker; seconded by Kolbet to approve the consent agenda as presented. Aye votes Kolbet, Marks, Scott, Matson, Rippen, and Baker; nay votes none. The consent agenda consisted of the following: (1) Minutes of the June 2016 regular board meeting. (2) The Activity Fund. (3) The bill rosters with general fund bills totaling \$255,769.40 and lunch fund bills totaling \$3,723.30.

Moved by Rippen; seconded by Kolbet to approve Superintendent Sattler as the Board's representative for handling all local, state, and federal funds. Aye votes Marks, Scott, Matson, Rippen, Baker, and Kolbet; nay votes none.

Moved by Baker; seconded by Matson to accept Shane Clapper's letter of resignation at the end of the 2015-2016 school year. Aye votes Scott, Matson, Rippen, Baker, Kolbet, and Marks; nay votes none.

Moved by Rippen; seconded by Baker to approve a teaching contract with Neil Kaslon for the social sciences position at the high school for the 2016-2017 school year. Aye votes Matson, Rippen, Baker, Kolbet, Marks, and Scott; nay votes none.

The board reviewed quotes from Maris Construction and Vap Construction for the storage shed. The board asked Superintendent Sattler to rerun the building proposal/quote ad to include more options for building styles. Action on the current quotes was tabled to the August 2016 regular board meeting.

Board members reviewed changes to handbooks. Moved by Baker; seconded by Kolbet to approve the Student, Certificated, and Classified Handbooks for the 2016-2017 school year as presented. Aye votes Baker, Kolbet, Marks, Scott, Matson, and Rippen; nay votes none.

The board reviewed proposed mandated revisions to current board policies. For policy 4015 there were two choices – one titled “Prohibition Against Employment of Board Members” and the other titled “Prohibition Against Employment of Board Members as Teachers”. The board selected Policy 4015 – Prohibition Against Employment of Board Members as Teachers. Policy 5004 – Option Enrollment had a choice of two wordings for part “b” of Late Applications and Requests for Release. The board selected the second “b” – “The board of education will approve late applications to option into the district under the following conditions: (i) When the resident district has released the student; (ii) When the student's late enrollment into the district meets the standards for acceptance or rejection of option students contained elsewhere in this policy”. Policy 5014 – Student Records had 3 options to choose between. The board selected option 2 “For purposes of the district's compliance with state and federal law, the district “maintains” student records which are printed and kept in the student's physical file or which school district staff have intentionally saved within the official school district digital student information system that specifically identifies the

student for whom those records are maintained. The school district may also use learning management systems, which deliver and manage instructional content. The school district maintains student records within its student information system but not in its learning management system. The official school district student information system is Sycamore Education.” Moved by Baker; seconded by Marks to approve, as presented, the revision of Policy 4012 – Staff Internet and Computer Use; Policy 4015 – Prohibition Against Employment of Board Members as Teachers; Policy 4051 – Staff and District Social Media Use; Policy 5004 – Option Enrollment; Policy 5014 – Student Records; Policy 5026 – Initiations and Hazing; Policy 5031 – Student Driving and Parking; Policy 5051 – Self-Management of Diabetes or Asthma/Anaphylaxis; Policy 5055 – Parental Involvement in the Title I Program; Policy 5061 – Audio and Video Recording; and the adoption of Policy 4058 – School Vehicle Use. Aye votes Kolbet, Marks, Scott, Matson, Rippen and Baker; nay votes none.

Moved by Rippen; seconded by Scott to approve the 2015-2016 Amended Budget. Aye votes Marks, Scott, Matson, Rippen, Baker, and Kolbet; nay votes none.

Moved by Rippen; seconded by Marks to approve the Managed Service Agreement with 20/20 Technologies through August 1, 2017. Aye votes Scott, Matson, Rippen, Baker, Kolbet, and Marks; nay votes none.

Superintendent Sattler’s report as follows: (1) Summer maintenance – work is to begin on the gym roof at the elementary site; repairs and upgrades are being done at the concession stand at the football grounds; new tiles and bathroom stalls in the locker rooms at the high school; both sites are close to being ready for students. (2) Propane providers were contacted about winter propane prices. There is no need for prepay at this time. (3) The Vo-Ag curriculum has been ordered. (4) A goal setting meeting with the NRCSA Superintendent search team is being set for July 21st at 6:00 PM. (5) Mr. Sattler will be attending a new superintendent orientation in North Platte on July 19th. Peggy Fyn will also be attending. (6) Mr. Sattler will be attending Administrative Days in Kearney July 27th through 29th. (7) In the future board packets will be emailed to board members and a hard copy of the packet will be provided at meetings.

President Scott adjourned the meeting at 8:12 PM. The next regular board meeting will be held August 8, 2016 at 7:00 PM, at the Hitchcock County Junior/Senior High School. The agenda kept continuously current is available to the public in the school office during normal hours. The board may modify the agenda within 24 hours of the meeting for items of an emergency nature. The meeting is open to the public.

Craig Scott, President

Michael Baker, Secretary

General Fund bills

20/20 Technologies – contracted services	3,164.00
American Electric – building supply	58.00
American Family Insurance Co – payroll deduction	1,301.05
Ameritas Life Insurance Corp – payroll deduction	304.56
Apple Inc – computer/supply	1,263.00
Blick Art Materials – art supply/text	342.42
Blue Cross Blue Shield – health insurance	38,938.09
Carson-Dellosa Publishing – library/classroom supply	191.10
Channing L. Bete Co – guidance supply	707.96
Classroom Direct – classroom supply	364.20
Colonial Life – payroll deduction	460.48
Community First Bank – FICA, taxes	36,091.58
Conference Technologies – tech supply	415.76
Richard Cook – CDL permit reimbursement	65.00
Country Inn & Suites Omaha West – State track lodging	1,946.00
Creative Teaching Press – classroom supply	123.88
D&L Pest Control – pest control	154.50

Demco Inc – library supply	120.52
Diamond Vogel – paint/supply	582.09
EAI Education – classroom supply	44.83
Eakes Office Solutions – copiers/supply	475.05
Electrical Engineering & Equipment – building supply	287.30
Essentra Specialty Tapes – library/classroom supply	135.28
Farmers Coop – fuel	46.62
Flinn Scientific – classroom supply/equipment	344.36
Great Plains Communications – phone bill/internet	429.07
Green Shoe – classroom supply	54.50
Green Turf – sprinkler system repairs	45.00
HCHS Petty Cash – reimbursement	78.44
HCS – payroll deduction	220.00
HCS Flex Plan – contributions	1,696.69
HP Inc – office equipment	197.01
Holiday Inn Kearney – conference lodging	343.90
Hot lunch fund – payment	6.50
Human Relations Media – PBiS AV	1,682.51
Huskerland Prep Report – subscription	64.00
Imperial Yost Farm Supply – mower part	84.64
IXL Learning – site licenses	2,352.00
Kildare Lumber – building supply	624.45
Lakeshore Learning Materials – classroom supply/equipment	579.52
Legal Shield – payroll deduction	138.50
Maris General Construction – roof repair	472.50
Debra McCarter – reimbursements	78.00
McCook Gazette – ads	31.91
MCI – long distance	47.29
Menards, Inc – building supply	35.87
MG Trust Company – annuities	4,664.54
NASCO – classroom supply	577.15
NASSP – associate dues	85.00
National Art & School Supplies – classroom supply	291.30
National Autism Resources – classroom equipment	84.04
NASB – school law seminar	310.00
HCS Retirement Acct – retirement	28,127.77
NE Department of Revenue – state taxes	4,829.48
Northwest Fire Extinguisher – maintenance	1,368.50
New York Life Ins – payroll deduction	47.00
Dan O’Byrne – locker labor	325.00
Optum Health – FSA fees	150.00
Pellets – classroom supply	39.00
Prairie Wind PC’s – computer	870.65
Principal Life Ins Co – disability	712.31
Quill Corp – office supply/equipment	1,007.10
R&W Repair – fuel, parts, labor	466.78
Really Good Stuff – classroom supply/equipment	1,177.22
Ribbons Galore – PE supply	211.91
Salsbury Industries – lockers	1,962.40
Robert Sattler – reimbursement	45.00
School Mate – guidance supply	365.00
School Specialty – classroom supply	89.36
Lori Smith – reimbursement	85.74
Snell Service – compressor/labor	2,360.27
Southwest Fertilizer – weed spray	105.00
Southwest Public Power District – electric	2,518.29

Teacher Created Resources – classroom/library supply	306.90
Teacher Direct – classroom supply	494.06
The Creative Teacher – classroom supply/AV	139.74
Time For Kids – classroom supply	239.16
Michael Tines – CDL permit reimbursement	57.50
Trails West – fuel	371.54
Trend Enterprises – classroom supply	139.67
UniFirst Corp – custodial supply	65.36
Upstart – library supply	91.74
U.S. Bank – credit card	1,629.51
Village of Culbertson – water/sewage	288.67
Village of Trenton – water/sewage/electric/trash	2,299.93
Vocabulary/Spelling City – software licenses	220.00
Volz Inc – rental expense	63.70
Payroll – net (gross - \$153,154.07)	98,749.18

Lunch fund bills

Tom Anderson – refund	2.70
Colby Cole – refund	1.05
Community First Bank – FICA, taxes	403.16
Culligan Water Conditioning – salt	20.20
HCHS Petty Cash – reimbursement	71.05
Holiday Inn Kearney – conference lodging	269.85
MG Trust Co – annuity	46.00
HCS Retirement – retirement	516.85
NE Department of Revenue – state taxes	4.91
Sharleen Riemenschneider – refund	2.70
U.S. Bank – credit card	265.61
Payroll – net (gross - \$2,629.30)	2,119.22