The Board of Education of the Hitchcock County Schools met November 9, 2020 at 6:00 PM at the Hitchcock County Jr/Sr High Schools. Present were board members Scott, Kolbet, Hagan, Marks, and O’Byrne. Absent Rippen. Also present were Superintendent Sattler, Principal Tines, Assistant Principal McCarter, D. Bohochik, and Peggy Fyn.

President Scott called the meeting to order at 6:00 PM. Notice of the board’s adherence to the Nebraska Open Meeting Law posted on the north wall of the meeting room was given. The meeting was properly advertised in the Hitchcock County News on Thursday, November 5, 2020.

Moved by Marks; seconded by O’Byrne to excuse Rippen. Aye votes Hagan, Kolbet, Marks, Scott, and O’Byrne; nay votes none.

Moved by Kolbet; seconded by Hagan to approve the November 2020, regular meeting agenda as presented. Aye votes Kolbet, Marks, Scott, O’Byrne, and Hagan; nay votes none.

Moved by Marks; seconded by Hagan to approve the consent agenda as presented. Aye votes Marks, Scott, O’Byrne, Hagan, and Kolbet; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the October 2020 regular board meeting. (2) The Activity Fund. (3) The bill rosters with general fund bills totaling $360,189.69 and lunch fund bills totaling $21,571.09. (4) Other funds.

Moved by Hagan; seconded by Kolbet to revise board policies #2008 – Meetings, #3001 – Budget, #3004.1 – Fiscal Management for Purchasing and Procurement Using Federal Funds, #4043 – Professional Boundaries and Appropriate Relationships Between Employees and Students, #5016 – Parent and Guardian Involvement In Education Practices, and #5607 – Student Assistance Team or Comparable Problem Solving Team, as presented. Aye votes Scott, O’Byrne, Hagan, Kolbet, and Marks; nay votes none.

Committee report as follows: The negotiations committee consisting of Scott, Kolbet, and Hagan, met with the representatives of the Hitchcock County Teachers Association as a formal introduction. The two committees will meet before the December board meeting with negotiation proposals.

Principal Tines’ report as follows: (1) The Culbertson Fire Department presented the Smokehouse to Kindergarten and 1st grade students on October 8th. (2) The health department gave flu shots to those staff that were interested on October 13th. (3) The Zoo trip fundraiser was a success making approximately $3500 to go towards the next Henry Doorley Zoo trip. (4) October 22nd was an early out for students for parent-teacher conferences. Grades and information were sent home to all elementary parents. Teachers “met” with parents via phone conferences or Zoom. (5) The October “Because of You” award went to Jayda Wood. (6) On October 29th there was a PBiS Tiered Fidelity Inventory Zoom Meeting. (7) Halloween parties and a costume parade via the elementary Facebook page were held October 30th. (8) The “Backpack Program” for students at the elementary was renewed on November 5th for the 2020-2021 school year. (9) Mr. Tines will post a “virtual” Veterans Day on the elementary Facebook page November 11th. (10) The elementary has gained three new students bringing the total to 159. (11) Teachers continue to meet monthly to do Peer Coaching. (12) Mr. Tines is halfway through teacher observations and will finish by Thanksgiving break.

Superintendent Sattler’s report as follows: (1) The bond refinancing is moving on schedule. The Moody’s rating came back as an A+ and the bonds are locked in. The refinancing will save the school approximately $331,098 by the time the bond is paid off. (2) Mr. Sattler announced that the USDA is now providing free meals for all students through June 30, 2021. (3) Ongoing weekly meetings are being held via Zoom with the health department. (4) The NSAA has provided schools with the new winter sports guidelines. All spectators will be required to wear masks at all times, as well as non-participating athletes and coaches. Gym capacity is down to 25% which will put strict regulations on spectator attendance.

President Scott reminded the board to fill out the Superintendent evaluations and return to him before the December regular board meeting.

President Scott adjourned the meeting at 6:40 PM. The next board meeting will be held December 14, 2020 at 6:00 PM. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Craig Scott, President Casha O’Byrne, Secretary

General Fund bills

20/20 Technologies – contracted services 3,164.00

Aflac – payroll deductions 446.37

American Electric – building supplies 142.77

American Family Ins Co – payroll deductions 2,118.47

Arctic Glacier USA – ice 61.37

Blick Art Materials – classroom supply 16.32

Blue Cross Blue Shield – health insurance 52,609.27

Bosselman Energy – bus/building fuels 2,498.73

Community First Bank – FICA/taxes 44,989.22

D&L Pest Control – pest control 120.00

D&S Hardware – building supply 47.72

Dharma Trading Co – art supply 223.17

Eakes Office Solutions – copier usage/custodial sup 9,490.53

Employee Benefit Fund – payroll deduction 334.95

ESU #15 – contracted services 20,004.89

ESU #16 – contracted services 203.68

Farmers Coop – bus/building fuels 5,377.57

Follett School Solutions – library books 731.33

Great Plains Communications – phone bill/internet 1,418.79

Green Turf Lawn Care – Step 5 application 1,963.25

HCHS Petty Cash – reimbursements 703.36

HCS Flex Plan – contributions 1,350.42

Hometown Leasing – copiers 384.70

Hot Lunch fund – payments 1,070.23

Ideal Laundry – custodial supply 914.95

Innovative Office Solutions – custodial supply 34.80

Rick Johnson – window repair 162.00

Jostens Inc – principal supplies 263.99

KSB School Law – legal services 240.00

Legal Shield – payroll deductions 99.63

Medical Transport Solutions – payroll deductions 125.80

MCI – long distance 57.39

Matrix Trust Company – annuities 4,266.45

Mid-American Research Chemical – custodial supply 268.73

HCS Retirement Acct – retirement 39,490.44

NE Department of Revenue – state taxes 6,305.70

New York Life Ins – payroll deduction 53.33

Optum – FSA fees 150.00

Principal Life Ins Co – disability 894.63

Pyramid School Products – classroom supply 16.54

Quill Corporation – office supplies 21.56

Really Good Stuff – classroom supply 6.90

Rippen Oil – bus fuel/parts/labor 1,912.54

S&S Worldwide – classroom supply 12.80

Scholastic Inc – library books 299.50

School Specialty – classroom supply 11.45

Scoop Media – subscription 32.00

Southwest Public Power District – electric 1,947.99

Special Building Fund – payroll deductions 445.00

Staples – custodial supply 259.80

Trails West – bus fuel 1,554.85

UniFirst Corp – custodial supply 104.00

Unitech – custodial supply 654.00

US Bank – credit card 625.27

US Foods – custodial supply 941.41

Vanco – transaction fees 1.93

Village of Culbertson – water/sewage 223.44

Village of Trenton – electric/water/sewage/trash 8,344.82

Vision Service Plan – payroll deductions 401.96

Yandas Music – music supply/equipment repair 460.46

Payroll – net (gross - $210,477.45) 139,112.52

Lunch Fund bills

Aflac – payroll deductions 114.10

CashWa – food/supply 6,521.99

Community First Bank – FICA/taxes 1,461.83

Culligan Water Conditioning – salt 29.60

D&S Hardware – garbage disposal 189.99

Dean Foods – milk 2,744.40

Gary’s Super Foods – food 203.99

Hot Lunch fund – payment 5.77

Ideal Laundry – kitchen supply 184.30

Matrix Trust Company – annuity 64.55

HCS Retirement Acct – retirement 1,257.85

NE Department of Revenue – state taxes 129.64

US Foods – food/supply 2,363.17

Vision Service Plan – payroll deduction 18.37

Payroll – net (gross - $8,092.66) 6,281.54