The Board of Education of the Hitchcock County Schools met May 12, 2025 at 7:00pm at the Hitchcock County Jr/Sr High School. Present were board members Scott, Webb, Cook, Melchert, & Hagan. Absent: Marks.

President Scott called the meeting to order at 7:00 PM. Notice of the board’s adherence to the Nebraska Open Meeting Law posted on the north wall of the meeting room was given. The meeting was properly advertised in the Hitchcock County News on Thursday, May 1, 2025. Also present were Asst. Principal/ Counselor McCarter, Principal Tines, K-12 Asst. Principal Erickson, E. O’Byrne, and C. Hrnchir.

Moved by Cook; seconded by Webb to excuse Marks. Aye votes Scott, Hagan, Webb, Cook and Melchert. Nay votes none.

Moved by Hagan; seconded by Cook to approve the May 2025 Regular Meeting Agenda as presented. Aye votes Hagan, Webb, Cook, Melchert and Scott. Nay votes none.

President Scott recognized and welcomed visitors. There was no public comment.

Moved by Cook; seconded by Melchert to approve the consent agenda as presented. Aye votes by Webb, Cook, Melchert, Scott, and Hagan; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the April 2025 regular board meeting. (2) The Activity Fund. (3) The bill roster with general fund bills totaling $445,439.97 and lunch fund bills totaling $26,873.74. (4) Other funds.

Moved by Cook; seconded by Webb to hire Stephanie Gaulke as a teacher for the 2025-2026 school year and to pay a one-time signing bonus of $6,000.00. Aye votes by Cook, Melchert, Scott, Hagan, and Webb; nay votes none.

Moved by Hagan; seconded by Melchert to hire Grace Brown as a teacher for the 2025-2026 school year and to pay a one-time signing bonus of $6,000.00. Aye votes Cook, Melchert, Scott, Hagan, and Webb; nay votes none.

Superintendent Sattler presented the board with a bid proposal for a 2025 Collins DH500 30 passenger bus from Master’s Transportation. No additional bids were submitted by vendors. Moved by Scott; seconded by Cook to accept the proposal of $115,038.00 to purchase a 2025 Collins DH 500 30 passenger bus from Master’s Transportation to be paid out of the Depreciation Reserve Fund. Aye votes by Melchert, Scott, Hagan, Webb, and Cook; nay votes none.

Superintendent Sattler presented the board with three bid proposals for a 2025 Chevy Suburban. Bids were submitted by Wagner Chevrolet - $60,947.00, Tom Dinsdale Chevrolet - $66,046.00, & Lee Janssen Motor Company - $62,909.00. Moved by Cook; seconded by Webb to accept the proposal of $60,947 to purchase a 2025 Chevy Suburban from Wagner Chevrolet to be paid out of Depreciation Reserve Fund. Aye votes by Scott, Hagan, Webb, Cook and Melchert; nay votes none.

Daycare Fees for 2025-2026 school year were reviewed. Moved by Cook; seconded by Melchert to keep the Staff Infants/Toddlers fee & Staff Preschool fee the same and to increase the Non-Staff Infants/Toddlers fee by $5.00 to $40 per day & to increase the Non-Staff Preschool fee by $5.00 to $35.00 per day for every day there is school. Aye votes Hagan, Webb, Cook, Melchert, and Scott; nay votes none.

Moved by Hagan; seconded by Cook to move into executive session at 7:25 p.m.to discuss personnel needs for the 2025-2026 school year. Aye votes by Webb, Cook, Melchert, Scott and Hagan; nay votes none.

Moved by Hagan; seconded by Melchert to move out of executive session at 7:35 p.m. Aye votes Cook, Melchert, Scott, Hagan and Webb; nay votes none.

There were no committee reports.

Principal Tines’ report as follows: (1) 04/15 – ESSA Title Review. (2) 04/24 – Because of You award given to William Fricke. (3) 04/25 – Hoops for Heart Pizza Party & PBIS Pep Rally. (4) 04/28 – Elem. Music Program. (5) 04/30 – 6th Grade Orientation in Trenton. 3rd Grade Environmental field trip to Swanson. (6) 05/02 - NSCAS testing ended. (7) 05/06 – 4th grade Arbor Day Presentation. (8) 05/07 – 3rd grade Weather poster contest winners. (9) 05/08 – All Sport Athletic banquet. (10) 05/09 – 3,4,5,6 Mini courses (4-H, FFA, Firefighters, & One Act presenters) and Water Fight. (11) 05/12 – Senior walk through at the elementary. (12) 05/13 – 5th grade trip to Groundwater Festival in Grand Island & Preschool field trip to McCook. (13) 05/15 – K,1,2 Mini courses, 6th Grade Breakfast hosted by the HELP Club & 6pm Preschool Graduation. (14) 05/16 – Elem. Track Meet. (15) Graduation at Culbertson at 10am. (16) 05/19 – Dare Graduation, 2nd grade field trip to McCook & 6pm Kindergarten Graduation. (17) 05/21 - Elem PBIS Pep Rally/Awards & Last day of school.

Assistant Principal/School Counselor McCarter’s report as follows: (1) 04/14 – National Honor Society Induction. (2) 04/15 – FFA Officer Interviews. (3) 04/25 – District Music Contest. (4) 04/30 – 6th Grade Orientation. (5) 05/05 – Jr/Sr High School Spring Concert. (6) 05/07 – FFA Banquet. (7) 05/08 – Sports Physicals. (8) 05/08 – Athletic Banquet. (9) 05/09 - Academic Awards 9-12 grades. (10) 05/09 – Surprise Retirement celebration for Mrs. Post honoring 45 year of teaching. (11) 05/16 - Elem. Field Day & Senior Class visit to Elem. (12) 05/17 – Graduation. (13) 05/19 – Jr High tour of Ethanol Plant. (14) 05/21 – PBIS – Lake Celebration. (15) 05/22 & 05/23 – Teacher Workdays. (16) 05/27 – 06/02 – Driver Education. Ms. McCarter reported 9/10 completed the FAFSA for the Nebraska FAFSA Completion Initiative. Special Thank You to the Booster Club for the delicious treats during Teacher’s Appreciation Week & for decorating so nicely for Athletic Banquet.

Superintendent Sattler’s report as follows: (1) MPCC Volleyball Coach, Hayley Kobza was an amazing speaker for Athletic Banquet. (2) Observing legislature for policy changes. (3) Mrs. Erickson will present testing data at the June board meeting.

President Scott adjourned the meeting at 7:47pm. The next board meeting will be held June 9, 2025 at 7:00 PM. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

 Craig Scott – President Brian Hagan – Vice President

General Fund bills

20/20 Technology – contracted services (Apr/May) 7,674.28

Aflac – payroll deductions 670.70

American Family Ins. Co – payroll deductions 2,154.34

Arnold Motor Supply – classroom supply 35.98

Blue Cross Blue Shield – health insurance 59,613.14

Bosselman Energy – building/bus fuel 3,649.76

C & K Distributors – classroom supply 5.29

CLS Fine Tuning – equip service 225.00

Community First Bank – FICA/taxes 54,738.95

Dans R Us – trash 207.95

Eakes – copier usage/custodial supply 5,781.82

Employee Benefit Fund – payroll deductions 247.33

ESU 15 – contracted services 27,054.16

Farmers Coop – bus fuel/supply 915.50

Great Plains Communications – phone/internet 1,583.78

HCHS Petty Cash – reimbursements 1,007.26

HCS – payroll deduction 2.21

HCS Flex Plan – contributions 1,398.50

Heads Up Sprinkler – grounds supply/repair 536.76

Higher Ground – REAP computer hardware 2,279.20

Credit Management Services – payroll deductions 663.84

Hometown Leasing – copier lease 515.03

Hot Lunch Fund – payments 2,833.30

Ideal Linen & Uniform – custodial/kitchen supply 374.74

K-C Motor & Electric – building equip/repair 1,358.96

KSB School Law – legal services 80.00

Kugler – grounds supply 1,442.06

Legal Shield – payroll deduction 121.03

Thomas Lewis – reimbursement 155.06

Medical Transport Solutions – payroll deductions 137.00

MCI – phone/internet 50.54

Mead Lumber – grounds/bldg/classroom supply 556.86

Matrix Trust Company – annuities 5,538.00

Mid-American Research Chemical – custodial supply 268.62

Midlands Toxicology – driver testing 175.00

NE State Fire Marshall – boiler certificate 72.00

NCSA – membership dues 435.00

HCS Retirement – retirement 48,571.96

Ne. Dept of Revenue – state taxes 7,155.32

New York Life Insurance – payroll deduction 103.36

Optum – FSA Fee 150.00

OTC Brands Inc – classroom supply 214.98

Principal Life Insurance – disability 1,153.97

Rippen Oil – fuel/parts/repair 2,387.39

Scholastic Inc – library books 119.58

School Specialty – classroom supply 27.29

Scoop Media – ad/print fees 318.29

Southwest Public Power District – utilities 1,547.14

Special Bldg Fund – payroll deduction 520.00

Staples – office/classroom supply 4,658.70

TKO Pest Control – pest control 200.00

Trafera – REAP computer hardware 10,440.00

Trails West – bus fuel/supply 1,909.73

UniFirst Corp – building supply 123.44

Unitech – custodial sup 109.00

US Bank – credit card 3,252.38

Village of Culbertson – water/sewer 108.72

Village of Trenton – utilities/trash/sewer/ payroll deduction 3,781.34

Vision Service Plan – payroll deductions 418.79

Farris Vrbas – staff development 112.00

Payroll – net (gross $260,650.03) 173,497.64

Lunch Fund Bills

Cash-Way Distributing – lunch food/supply 14,139.35

Community First Bank – FICA/taxes 1,945.08

Fresh Foods – lunch food 100.65

HCHS Petty Cash – reimbursements 177.88

Credit Management Services – payroll deductions 366.22

Ideal Linen & Uniform – custodial / kitchen supply 128.67

HCS Retirement Acct – retirement 1,987.58

Ne. Dept of Revenue – state taxes 188.42

Red Willow County Court – payroll deduction 294.25

Payroll – net (gross $10,523.40) 7,545.64