The Hitchcock County School Board of Education’s Parental Involvement Policy (5016) hearing on July 14, 2025 was opened at 6:50 PM at the Hitchcock County Junior/Senior High School in Trenton. Superintendent Sattler reviewed the policy with the board. There was no public comment. President Scott opened the Title I Parent Involvement Policy (5055) hearing, the Student Fees Policy (5043) hearing, and the Acceptable Use Policy (5035) hearing. With no public comment, President Scott declared the hearings closed at 6:58 PM.

The Board of Education of the Hitchcock County Schools met July 14, 2025 at 7:00 at the Jr/Sr High School. Present were board members Scott, Webb, Melchert, Hagan & Marks. Absent: Cook.

President Scott called the meeting to order at 7:00 PM. Notice of the board’s adherence to the Nebraska Open Meeting Law posted on the north wall of the meeting room was given. The meeting was properly advertised in the Hitchcock County News on Thursday, July 3, 2025. Also present were Superintendent Sattler, Asst. Principal/ Counselor McCarter, Elementary Principal Wallace, C. Wallace, E. O’Byrne, C. Rippen and C. Hrnchir.

Moved by Hagan; seconded by Webb to excuse Cook. Aye votes Scott, Hagan, Webb, Marks, & Melchert; nay votes none.

Moved by Hagan; seconded by Marks to approve the July 2025 Regular Meeting Agenda as presented. Aye votes Hagan, Webb, Marks, Melchert & Scott; nay votes none.

President Scott recognized and welcomed visitors. E. O’Byrne addressed the board with suggestions for mental health curriculum & counseling services in the Elementary. She referenced the Character Strong program and encouraged the board to reach out to her if they had any questions regarding her suggestions. President Scott thanked O’Byrne for her comments.

Moved by Marks; seconded by Webb to approve the consent agenda as presented with the exception of Activity Fund check #17971 payable to Brett Melchert. Aye votes by Webb, Marks, Melchert, Scott, & Hagan; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the June 2025 regular board meeting. (2) The Activity Fund. (3) The bill roster with general fund bills totaling $552,482.85 and lunch fund bills totaling $5,775.28. (4) Other funds.

Moved by Hagan; seconded by Marks to approve Activity Fund check #17971 payable to Brett Melchert. Aye votes Marks, Scott, Hagan, and Webb; nay votes none; Melchert: abstain.

Superintendent Sattler reviewed the following board policies with the board members: Student Bullying #5052; Multicultural Education #6020; Compulsory Attendance and Excessive Absenteeism #5001; and School Wellness Policy #5050. These policies require an annual review.

Superintendent Sattler presented the board members with the Resolution and Appendix 1 to the Option Enrollment Policy with the attendance numbers for the 2025-2026 school year. President Scott read the Resolution.

**RESOLUTION**

**WHEREAS**, the School Board is required by law to adopt by resolution policies and special standards for acceptance or rejection of option enrollment applications by October 15 for the following school year; and, **WHEREAS**, the School Board has received and reviewed evidence and information submitted by the administration and other sources and made determinations thereon with respect to standards for acceptance or rejection and with respect to the capacity of this school district to accept option enrollment students based upon available staff, available facilities, project enrollment, and availability of special education programs for the following school year; and, **WHEREAS**, the School Board has determined that the educational interest of this school district would be best served by adoption of the resolutions, and the policies and specific standards herein contained. **NOW, THEREFORE, BE IT RESOLVED** that the Option Enrollment Policy presented to the School Board as Policy 5004, and Appendix “1” to such Policy 5004 should be and the same are hereby adopted, and any previous policy or interpretation or application of the option enrollment program which is or has been inconsistent with the Policy 5004, and Appendix “1” to such Policy 5004, are repealed effective on the date of the passage of this resolution,

**BE IT FURTHER RESOLVED** that all paragraphs, subparagraphs, and portions of words of this Resolution, of Policy 5004, and Appendix “1” to such Policy 5004 are severable and that in the event any of the same are determined to be invalid for any reason, such determination shall not affect the validity of any of the remainder of the same. **BE IT FURTHER RESOLVED** that policies and specific standards for acceptance of rejection of option enrollment applications should be and are hereby adopted, for applications filed after adoption of this resolution, and are hereinafter set forth:

The above Resolution, having been read in its entirety, member Melchert moved for its passage and adoption, member Hagan seconded the same. After discussion and on the roll call vote, the following members voted in favor of passage and adoption of the above Resolution: Melchert, Scott, Hagan, Webb, Marks. The following members voted against the same: none. The following members were absent or not voting: Cook. The Resolution having been consented to and approved by a majority of the members of the School Board, was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska open meetings law.

**DATED** this 14th day of July, 2025.

**Hitchcock County Public Schools**

By: Craig Scott – President Attest: Larry Marks - Secretary

Moved by Hagan; seconded by Melchert to move into executive session at 7:19PM to discuss personnel needs for the 2025-2026 school year. Aye votes Melchert, Scott, Hagan, Webb, Marks; nay votes none.

Moved by Hagan; seconded by Melchert to move out of executive session at 7:36PM. Aye votes Scott, Hagan, Webb, Marks, and Melchert; nay votes none.

Committee Reports as follows: Mr. Sattler met with Budget Committee members Scott and Melchert to present information for the budget for the 2025-2026 school year.

Assistant Principal/School Counselor McCarter’s report as follows: (1) Summer has included IEP meetings, working on the schedule and classes. (2) 07/22 – 07/25 - Mr. Sattler, Mrs. Erickson, Mrs. Wallace & Ms. McCarter will be attending Administrator Days. (3) Class registration as follows: 07/28 – Seniors - 8am-3pm; 07/29 – Juniors – 8am-3pm; 07/30 – Sophomores – 8am-3pm; 07/31- Freshmen – 8am-3pm; Open registration for high school students not previously registered - 08/01 – 8am-12pm. (4) 08/05 – New Teacher Training (5) 7th Grade Parents’ Orientation @ 7pm. (6) 08/11-08/13 – Staff development/Teacher workday (7) 08/14-First Day of School.

Elementary Principal Wallace report as follows: (1) 08/07 – New Teacher training. (2) C. Schmitz & D. Hugunin – making updates in the Elementary entryway. (3) 08/13 – Elementary Open House @ 6pm.

Superintendent Sattler report as follows: (1) 2025 Chevrolet Suburban is in. (2) 2025 Collins Bus coming the end of July. (3) 07/22-07/24 – Administrator’s Conference. (4) Title II, IV, III & II(d) funds reduced by Trump Administration. (5) 09/10 – Rachael’s Challenge student presentation on Sept. 10th at Jr./Sr. High. Parent presentation in the evening. The program will include weekly Enrichment curriculum paid by REAP Grant funding.

President Scott adjourned the meeting at 7:46 pm. The next board meeting will be held August 11, 2025 at 7:00 PM. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Craig Scott – President Larry Marks – Secretary

General Fund bills

20/20 Technology – contracted services 3,837.14

McCook Ace Hardware – classroom/bldg/grounds supply 131.77

Acme Printing – office supply 150.00

Ambience Counseling – services 1,181.25

American Family Ins. Co – payroll deductions 2,154.34

Amsterdam Printing – office supply 385.84

Blick Art – classroom supply 249.98

Blue Cross Blue Shield – health insurance 56,144.13

Bosselman Energy – building/bus fuel 1,894.86

Brodart Co. – library supply 62.60

BSN Sports – classroom supply 470.26

Cash-Wa Distributing – custodial supply 110.35

Credit Management Services – payroll deduction 309.29

Crowne Plaza – admin travel 170.00

Dans R Us – trash 347.95

Depreciation Reserve – fund transfer 200,000.00

Diamond Vogel – bldg supply 766.61

Eakes – copier usage/office/classroom supply 3,313.84

Egan Supply – custodial supply 48.72

Farmers Coop – bus/ground fuel 1,068.68

Fastenal – bldg supply 844.73

Flinn Scientific – classroom supply 837.82

G5 Construction Specialties – concrete services 2,500.00

Glass Express – glass services 710.40

Gopher Sport – classroom supply 211.87

Great Plains Communications – phone/internet 1,399.59

Harris School Solutions – annual maintenance 6,541.64

HCHS Petty Cash – reimbursements 448.24

HCS – payroll 6.55

HCS Flex Plan – contributions 1,398.50

Heads Up Sprinkler – sprinkler services 695.19

Henderson State Bank – FICA/taxes 43,083.51

HMH Education Co – textbooks 8,161.30

Hometown Leasing – copier lease 515.03

Ideal Linen & Uniform – custodial supply 53.92

Imperial Yost Farm Supply – grounds supply 700.54

JJ Pratt Enterprises – gym floor refinishing 9,300.00

Jones School Supply – HAL supply 320.72

J W Pepper – music supply 299.92

Kaplan Early Learning – Pre-K supply 36.70

Lakeshore Learning Materials – Pre-K/Title I/classroom 717.41

K-C Motor & Electric – building supply 52.95

Legal Shield – payroll deduction 82.75

Medical Transport Solutions – payroll deductions 137.00

MCI – phone/internet 55.65

Mead Lumber –bldg supply 123.37

Matrix Trust Company – annuities 5,518.00

Midland Toxicology – bus driver testing 125.00

Missouri Turf Paint – grounds supply 2,463.65

Nasco – classroom supply 123.80

Ne. Dept of Education – NEMTSS Summit 375.00

Ne. Assoc of School Boards – board travel/mileage 185.00

HCS Retirement – retirement 30,798.11

Nebraska Safety Center – bus training 255.00

Ne. Dept of Revenue – state taxes 5,982.71

Northwest Fire Extinguisher – extinguisher inspection 217.00

NRCSA – dues 850.00

New York Life Insurance – payroll deduction 103.36

Optum – FSA Fee 150.00

OTC – classroom supply 638.46

Planbook Inc – online subscription 252.00

Play with a Purpose – Pre-K supply 294.12

Principal Life Insurance – disability 1,153.97

Pyramid School Products – office/cust./classroom supply 1,572.55

Quill – office furniture/equip 538.43

Rainbow Resource Center – classroom books 365.44

Real Good Stuff – classroom supply 767.71

Revver Inc – cloud storage 1,155.00

Ribbons Galore – PE supply 320.10

Rippen Oil – fuel 328.36

Scholastic – classroom books 33.55

School Mate – planners/office/class supply 910.25

School Specialty – office/Title I/classroom supply 525.88

Scoop Media – ads/printing 526.06

Southwest Public Power District – utilities 1,629.77

Special Bldg Fund – payroll deduction 520.00

Staples – principal supply 456.86

Ne. State Fire Marshal – childcare inspection 50.00

HCS Student Activities – payroll deduction 10.67

Studies Weekly – classroom books 338.80

Teacher Created Resources – textbook/Title I supply 286.95

Teacher Direct – library/Pre-K/classroom supply 869.08

Themes & Variations – online subscription 200.00

TKO Pest Control – pest control 200.00

Trails West – bus fuel 1,076.95

UniFirst Corp – building supply 123.44

Unitech – custodial supply 1,285.30

US Bank – credit card 2,095.49

Ventris Learning – SPED software 90.00

Village of Culbertson – water/sewer 230.40

Village of Trenton – utilities/trash/sewer/payroll deduction 4,625.85

Vision Service Plan – payroll deductions 396.61

West Music – music supply 29.93

Payroll – net (gross $192,386.92) 129,458.28

Lunch Fund Bills

Cash-Way Distributing – custodial/food supply 454.28

Henderson State Bank – FICA/taxes 177.96

Holiday Inn Kearney – conference lodging 359.85

McEvoy Plumbing – plumbing services 3,404.00

Kara McLain – reimbursement 14.99

HCS Retirement Acct – retirement 187.05

Quill – kitchen furniture 195.99

Payroll – net (gross $1,163.20) 981.16