The Board of Education of the Hitchcock County Schools met August 12, 2025 at 7:15 AM at the Hitchcock County Elementary School at Culbertson. Present were board members Scott, Cook, Hagan, & Melchert. Absent: Marks & Webb.

President Scott called the meeting to order at 7:15 AM. Notice of the board’s adherence to the Nebraska Open Meeting Law posted on the north wall of the meeting room was given. The meeting was properly advertised in the Hitchcock County News on Thursday, August 7, 2025. Also present were Superintendent Sattler, Elementary Principal Wallace, Assistant Principal Erickson, G. Brown, L. Caddick, D. Dart, M. Duvel, S. Gaulke, M. Miller, L. Smith, N. Springer, La. Tines, Le. Tines, F. Vrbas, and C. Hrnchir.

Moved by Cook; seconded by Hagan to excuse Marks. Aye votes Cook, Hagan, Melchert, and Scott; nay votes none.

Moved by Hagan; seconded by Cook to approve the August 2025 Regular Meeting Agenda as presented. Aye votes Hagan, Melchert, Scott, and Cook; nay votes none.

President Scott recognized and welcomed visitors. The new teaching staff and two long-time teachers introduced themselves to the Board. President Scott introduced himself and asked board members to do so as well. Scott welcomed everyone, thanked them for coming and passed on his wishes for them to have a great school year.

Moved by Melchert; seconded by Cook to approve the consent agenda as presented. Aye votes by Melchert, Scott, Cook, and Hagan; nay votes none. The consent agenda consisted of the following items: (1) Minutes of the July 2025 regular board meeting. (2) The Activity Fund. (3) The bill roster with general fund bills totaling $495,624.50 and lunch fund bills totaling $1,426.42. (4) Other funds.

Webb joined the meeting at 7:20 AM.

Moved by Cook; seconded by Hagan to approve Superintendent Sattler as the Board’s representative for handling all local, state and federal funds. Aye votes Melchert, Webb, Scott, Cook, and Hagan; nay votes none.

Moved by Hagan; seconded by Melchert to approve Dave Wimer to complete school bus quarterly inspections. Aye votes Webb, Scott, Cook, Hagan, and Melchert; nay votes none.

Moved by Cook; seconded by Hagan to approve the substitute teacher list as presented. Aye votes Scott, Cook, Hagan, Melchert, and Webb; nay votes none.

Mr. Sattler informed the board that Amanda Shuler would be taking the position as Secretary at the Jr./Sr. High School and will start training in August. We have hired several new paras for both the Elementary and Jr./Sr. High School.

Committee reports as follows: President Scott reported that the Budget Committee will meet on September 8, 2025 at 6:15 PM to discuss the 2025-2026 Budget.

Elementary Principal Wallace reported as follows: (1) Teachers have been busy preparing their classrooms for the new school year. (2) 08/12 - Elem. Open House at 6pm. (3) Planning for PBiS Activities. (4) 08/12 – Elementary teachers are invited to attend a luncheon hosted by the Culbertson Methodist Church. (5) Daycare Inspection went well and any needed changes will be submitted.

Asst. Principal Erickson reported as follows: (1) The Positive Action SEL Curriculum Grant she wrote was approved. It is in all the teachers’ classroom for them to implement in their classes. (2) Implementing Quarterly themes in the Elementary. The first quarter theme is Kindness; with plans for kindness activities. (3) Working with all the new teachers in preparation for the beginning of school. (4) Erickson has applied for Reading Grants through both ESU 15 and ESU 16. Schools who qualify will be informed later this month. (5) The 5-year School Improvement Cycle will include the following committees: Data Analysis, Strategy Implementation, Family and Community Engagement, School Culture, and Technology Implementation. (6) Erickson visited with staff on AI policies for the classroom and various AI programs to use as teachers and with students.

Superintendent Sattler reported as follows: (1) Update on Title I/Title II funds (2) County valuations will be available around August 20th. (3) 09/10 - Rachel’s Challenge presentation will be Wed., September 10th for 6th grade & 7th-12th grade students with Community Event presentation in the evening. The public is welcome to attend. (4) 08/11 - Great first day for Staff Orientation (5) Budget Committee will meet on Monday, September 8th at 6:15PM with Budget Hearing at 6:50PM.

President Scott adjourned the meeting at 7:30 AM. The next board meeting will be held September 8, 2025 at 7:00 PM. The agenda kept continuously current is available to the public for items of an emergency nature. The meeting is open to the public.

Craig Scott – President Bryan Hagan – Vice President

General Fund bills

20/20 Technology – contracted services/tech license 4,706.14

McCook Ace Hardware – bldg/equip supply/ daycare supply 114.71

American Electric – bldg supply 322.00

American Family Ins. Co – payroll deductions 2,224.27

Blue Cross Blue Shield – health insurance 57,839.64

CB Seamless Gutters & Constr. – classroom supply 126.84

Community Hospital – DOT bus physicals 344.00

Culbertson Auto Body – SPED bust part/repair 255.75

Dans R Us – trash 207.95

Demco – library book/sup 263.49

Diamond Vogel – bldg supply 51.33

Eakes – bldg supply 385.14

Egan Supply – SPED/classroom supply 21.74

ESU #15 – pre-k/elem/sec supply 470.64

ESU #16 – distance learning 23,000.00

ESU Coordinating Council – AV material license/web based software 621.05

Farmers Coop – bus/ground fuel 255.86

Fastenal – bldg supply 93.60

Follett School Solutions –library software 2,244.72

Gopher Sport – PE classroom equip 2,192.10

Great Plains Communications – phone/internet 1,418.96

HCHS Petty Cash – reimbursements 286.35

HCS – payroll 2.90

HCS Flex Plan – contributions 1,398.50

Heads Up Sprinkler – sprinkler services 240.77

Henderson State Bank – FICA/taxes 47,813.72

Home2 Suites – principal/admin travel 1,679.40

Hometown Leasing – copier lease 515.03

Ideal Linen & Uniform – bldg supply 53.92

Innovative Office Solutions – classroom/office supply 1,646.12

Johnson Controls – bldg repair 1,735.50

Jones School Supply – activities supply 91.25

J W Pepper – music supply 250.20

Lakeshore Learning Materials – classroom supply 28.74

Legal Shield – payroll deduction 82.75

Medical Transport Solutions – payroll deductions 137.00

MCI – phone/internet 54.83

Mead Lumber –bldg supply 66.43

Wayne Merrill – CDL License reimb 62.00

Matrix Trust Company – annuities 5,538.00

Midland Toxicology – bus driver testing 70.00

NASB ALICAP – Work Comp/Property/Liability insurance 122,540.00

Ne. Council School Admin – admin/principal fee/travel 1,200.00

HCS Retirement – retirement 33,453.57

Ne. Dept of Revenue – state taxes 6,810.03

Northwest Fire Extinguisher – extinguisher maintenance 809.00

New York Life Insurance – payroll deduction 103.36

Optum – FSA Fee 150.00

OTC – class supply 20.11

Principal Life Insurance – disability 1,208.66

Quill – SPED/office furn./office/class supply 1,497.45

Really Good Stuff – classroom supply 114.56

Red Willow County Court – payroll deduction 311.63

Chris Rippen – fuel reimb. 78.19

Rippen Oil – fuel/repair 6,020.60

Scholastic – classroom books 1,257.06

School Mate – student planners 669.50

Scoop Media – ads/printing 1,277.31

7-D Lockshop – bldg supply 45.50

Southwest Public Power District – utilities 2,113.41

Special Bldg Fund – payroll deduction 520.00

Staples – class/office/bldg supply 538.46

Super Teacher Worksheets – web based software 24.95

Teacher Direct –classroom supply 132.80

Teacher Synergy – web based software 1,000.00

Teaching Strategies – pre-k software 309.35

TKO Pest Control – pest control 200.00

Trails West – bus fuel 571.12

Trend Enterprises – classroom supply 18.97

UniFirst Corp – building supply 123.44

Unitech – bldg supply 1,062.50

US Bank – credit card 2,733.79

Village of Culbertson – water/sewer 444.22

Village of Trenton – utilities/trash/sewer/payroll deduction 4,624.81

Vision Service Plan – payroll deductions 396.61

Cherie Wallace – fuel reimb. 158.06

Payroll – net (gross $212,573.41) 144,172.14

Lunch Fund Bills

Henderson State Bank – FICA/taxes 170.58

Innovative Office Solutions – kitchen supply 136.10

HCS Retirement Acct – retirement 179.28

Payroll – net (gross $1,114.95) 940.46